

Cabinet AGENDA

DATE: Thursday 13 February 2014

TIME: 6.30 pm

VENUE: Committee Rooms 1 & 2,
Harrow Civic Centre

MEMBERSHIP

Chairman: Councillor Susan Hall (Leader of the Council and Portfolio Holder for Community Safety and Environment)

Portfolio Holders:

Councillor Kamaljit Chana	Business and Enterprise
Councillor Tony Ferrari	Finance
Councillor Stephen Greek	Planning, Development and Regeneration
Councillor Manji Kara	Community and Culture
Councillor Barry Macleod-Cullinane	Deputy Leader, Adults and Housing
Councillor Janet Mote	Children and Schools
Councillor Paul Osborn	Communications, Performance and Resources
Councillor Simon Williams	Health and Wellbeing
Councillor Stephen Wright	Property and Major Contracts

Non Executive Cabinet Members (non voting):

Councillor Thaya Idaikkadar	Leader of the Independent Labour Group
Councillor David Perry	Leader of the Labour Group
Councillor Graham Henson	Labour Group

(Quorum 3, including the Leader and/or Deputy Leader)

Contact: Daksha Ghelani, Senior Democratic Services Officer
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AGENDA - PART I

1. APOLOGIES FOR ABSENCE

To receive apologies for absence (if any).

2. DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary or non pecuniary interests arising from business to be transacted at this meeting from:

- (a) all Members of the Cabinet; and
- (b) all other Members present.

3. MINUTES (Pages 1 - 16)

That the minutes of the Cabinet meeting held on 15 January 2014 be taken as read and signed as a correct record.

4. PETITIONS

To receive any petitions submitted by members of the public or Councillors.

5. PUBLIC QUESTIONS *

To receive any public questions received in accordance with paragraph 16 of the Executive Procedure Rules.

Questions will be asked in the order notice of them was received and there be a time limit of 15 minutes.

[The deadline for receipt of public questions is 3.00 pm, Monday 10 February 2014. Questions should be sent to publicquestions@harrow.gov.uk

No person may submit more than one question].

6. COUNCILLOR QUESTIONS *

To receive any Councillor questions received in accordance with paragraph 17 of the Executive Procedure Rules.

Questions will be asked in the order agreed with the relevant Group Leader by the deadline for submission and there be a time limit of 15 minutes.

[The deadline for receipt of Councillor questions is 3.00 pm, Monday 10 February 2014].

7. KEY DECISION SCHEDULE FEBRUARY - APRIL 2014 (Pages 17 - 32)

8. PROGRESS ON SCRUTINY PROJECTS (Pages 33 - 34)

For consideration.

ENVIRONMENT AND ENTERPRISE

KEY 9. REVISED PROPOSED WEST LONDON WASTE PLAN: PRE-SUBMISSION CONSULTATION DOCUMENT (Pages 35 - 136)

Report of the Corporate Director of Environment and Enterprise.

COMMUNITY, HEALTH AND WELL-BEING / RESOURCES

KEY 10. HOUSING REVENUE ACCOUNT BUDGET 2014/15 AND MEDIUM TERM FINANCIAL STRATEGY 2015/16 TO 2017/18 (Pages 137 - 164)

Joint report of the Director of Finance and Assurance and Corporate Director of Community, Health and Wellbeing.

RESOURCES

KEY 11. CORPORATE PLAN 2014/15 (Pages 165 - 190)

Report of the Corporate Director of Resources.

KEY 12. FINAL REVENUE BUDGET 2014/15 AND MEDIUM TERM FINANCIAL STRATEGY (MTFS) 2014/15 TO 2016/17 (Pages 191 - 304)

Report of the Director of Finance and Assurance.

KEY 13. CAPITAL PROGRAMME 2014/15 TO 2017/18 (Pages 305 - 326)

Report of the Director of Finance and Assurance.

KEY 14. TREASURY MANAGEMENT STRATEGY STATEMENT, PRUDENTIAL INDICATORS, MINIMUM REVENUE PROVISION POLICY STATEMENT AND ANNUAL INVESTMENT STRATEGY FOR 2014/15 (Pages 327 - 362)

Report of the Director of Finance and Assurance.

KEY 15. REVENUE AND CAPITAL MONITORING FOR QUARTER 3 AS AT 31 DECEMBER 2013 (Pages 363 - 398)

Report of the Director of Finance and Assurance.

KEY 16. EXTERNAL FEES & CHARGES 2014/15 (Pages 399 - 510)

Report of the Director of Finance and Assurance.

17. CUSTOMER SERVICES - SCRUTINY REVIEW GROUP REPORT AND RECOMMENDATIONS (Pages 511 - 548)

Report of the Director of Business Transformation and Customer Services.

KEY 18. BUILDINGS INSURANCE FOR RESIDENTIAL LEASEHOLDERS (Pages 549 - 558)

Report of the Director of Finance and Assurance.

KEY 19. FINANCIAL HARDSHIP FUND - PART OF THE HARROW HELP SCHEME (Pages 559 - 644)

Report of the Corporate Director of Resources.

KEY 20. IMPLEMENTATION OF RISK BASED VERIFICATION (RBV) POLICY AND ELECTRONIC CLAIMING FOR HOUSING BENEFIT & COUNCIL TAX SUPPORT ASSESSMENTS (Pages 645 - 704)

Report of the Corporate Director of Resources.

21. PROPOSED NEW MUSEUM BUILDING ADJACENT TO WEST HOUSE, PINNER (Pages 705 - 716)

Joint report of the Director of Legal and Governance Services, Director of Finance and Assurance and Corporate Director of Environment and Enterprise.

22. RECRUITMENT PROCESS CONTRACT (Pages 717 - 750)

Report of the Corporate Director of Resources.

23. CALENDAR OF MEETINGS 2014/15 (Pages 751 - 770)

Report of the Director of Legal and Governance Services.

24. ANY OTHER URGENT BUSINESS

Which cannot otherwise be dealt with.

25. EXCLUSION OF THE PRESS AND PUBLIC

To resolve that the press and public be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972:

<u>Agenda Item No</u>	<u>Title</u>	<u>Description of Exempt Information</u>
26	Buildings Insurance for Residential Leaseholders	Information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the authority holding that information).
27	Implementation of Risk Based Verification (RBV) Policy and Electronic Claiming for Housing Benefit & Council Tax Support Assessments	Information under paragraph 7 of Part 1 of Schedule 12A to the Local Government Act 1972 as it contains information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
28	Recruitment Process Contract	Information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the authority holding that information).

AGENDA - PART II

- KEY 26. BUILDINGS INSURANCE FOR RESIDENTIAL LEASEHOLDERS** (Pages 771 - 772)

Appendix to the report of the Director of Finance and Assurance.

- KEY 27. IMPLEMENTATION OF RISK BASED VERIFICATION (RBV) POLICY AND ELECTRONIC CLAIMING FOR HOUSING BENEFIT & COUNCIL TAX SUPPORT ASSESSMENTS** (Pages 773 - 780)

Appendix to the report of the Corporate Director of Resources.

- 28. RECRUITMENT PROCESS CONTRACT** (Pages 781 - 784)

Appendix to the report of the Corporate Director of Resources.

* DATA PROTECTION ACT NOTICE

The Council will audio record items 5 and 6 (Public and Councillor Questions) and will place the audio recording on the Council's website, which will be accessible to all.

[Note: The questions and answers will not be reproduced in the minutes.]

Deadline for questions	3.00 pm on Monday 10 February 2014
Publication of decisions	Friday 14 February 2014
Deadline for Call in	5.00 pm on Friday 21 February 2014
Decisions implemented if not Called in	22 February 2014